

EXPRESSION OF INTEREST
FOR REGISTRATION OF VENDORS (FROM JAN 2012)

The Director General of ATDC, NHO, Gurgaon expresses his interest to register vendor for the following goods/services. The interested firms may apply for registration for supply/services of the same.

- **Electronic Items:**
Desktops /Computer Accessories & peripherals, Laptop, Photocopier, Scanner, Laser Jet Printer, Digital Camera, Printer, Fax machine, UPS & UPS Batteries
- **Teaching Equipment:**
LCD, Overhead Projector, White Boards, Display Boards, Magnetic Boards, CAD Software, Sign Boards etc.
- **Apparel Training Furniture & Equipment's:**
Pattern Table, Training kits, Mannequins/ Dummies, CAD Plotter & Digitizer, Inspection Tables, Student Chairs & Stools
- **Electrical items:**
Water Purifier, RO, Water Cooler, Ceiling Fan, Exhaust Fan, Air Conditioner, Desert Cooler, Voltage Stabilizer, Refrigerator etc
- **Furniture/Fixtures :**
Sewing Conveyor, Electrical Fitting, Interior Work, Faculty Tables & Chairs, Computer Table & Chairs, Class Room Chairs, Sewing Stools/ chairs, Visitor Chairs, Work Stations, Cup Board- Wooden & Steel, Iron Racks, etc.
- **Transport:**
For providing transport services on PAN India basis.

The suppliers are requested to forward their application with the following annexure.

- ITR for last three years.
- Proof of registration if registered with any other Govt. organization.
- Proof of financial capacity (Balance sheet).
- Proof registration of firm
- CST/GST/Tin No. certificate issued by the competent authority.
- PAN card issued on the name of the firm.
- Verification for existence of firm from local police Authority.

One time processing and registration fee of Rs. 500/- (non refundable) is to be deposited through bank draft/banker cheque in favour of **Apparel Training & Designing Centre, payable at Gurgaon** along with the application.

Sealed offers addressed as "Invitation for Expression of Interest-For registration of vendors" should be sent to the **"The Director General, ATDC, NHO, Paridhan Vikas Bhavan, P-50, Sec-44, Institutional Area, Gurgaon (Haryana) - 122003"** within 2 weeks from the date of receipt.

ATDC is not responsible for any postal delay.ATDC reserves the right to accept/reject any or all applications without assigning any reason thereof.

Last date for submission of the filled application form with the requisite fee is 4.00 PM on 21-01-2012.

Regards,

(Rakesh Kumar)
Purchase Officer
Resource Planning

APPLICATION FOR REGISTRATION
(To be submitted on the letter head of the firm)

Name of the firm:	
Registration No. & Year of registration:	
Name of Owner:	
Tele No.	
Mobile No.	
Fax No.	
Email Id:	
Banker's Name & Address:	

Declaration

I/we -----declare that the above information furnished herein are true and correct to the best of my/our knowledge. I/we take sole responsibility if any information found to be false in future in the process of verification. I/we have not been blacklisted by any Govt. organization due to any reason which governed by their policy.

(Sign of Authorized Signatory
With seal of the firm)